

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, February 25, 2015
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor (left the meeting at 5:06 p.m.)
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Louise Flooren	HR Coordinator (Recording Secretary)

ALSO PRESENT: Media

Minutes of the Regular Council meeting for Mackenzie County held on February 25, 2015 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:02 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 15-02-107 MOVED by Councillor Paul

That the agenda be approved with the following additions:

- 5. c) Northern Alberta Development Council (NADC) Report
- 5. d) Peace River Basin Flood Mitigation
- 5. e) Northern Transportation Advisory Council (NTAC)

Report

- 6. a) 2015 Regravelling Program
- 13. e) Water North Coalition

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the February 10, 2015 Regular Council Meeting**

MOTION 15-02-108

MOVED by Deputy Reeve Sarapuk

That the minutes of the February 10, 2015 Regular Council meeting be approved as amended.

CARRIED

Councillor Jorgensen stepped out of the meeting at 10:12 a.m.

GENERAL REPORTS:

- 5. a) Municipal Planning Commission Meeting Minutes**

MOTION 15-02-109

MOVED by Councillor Driedger

That the Municipal Planning Commission meeting minutes of January 15, 2015 be received for information.

CARRIED

- 5. b) Finance Committee Meeting Minutes**

MOTION 15-02-110

MOVED by Councillor Braun

That the minutes of the November 28, 2014 Finance Committee meeting be received for information.

CARRIED

- 5. c) Northern Alberta Development Council (NADC) Report (ADDITION)**

MOTION 15-02-111

MOVED Councillor Driedger

That the Northern Alberta Development Council (NADC) report by Councillor Braun be received for information.

CARRIED

5. d) Peace River Basin Flood Mitigation (ADDITION)

MOTION 15-02-112

MOVED Councillor Driedger

That the Peace River Basin Flood Mitigation report be accepted for information.

CARRIED

5. e) Northern Transportation Advisory Council (NTAC) Report (ADDITION)

MOTION 15-02-113

MOVED By Councillor Paul

That the Northern Transportation Advisory Council report be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

COMMUNITY SERVICES:

8. a) Bylaw 984-15 Remuneration for Volunteer Fire Fighters within Mackenzie County

MOTION 15-02-114

MOVED by Councillor Bateman

That first reading be given to Bylaw 984-15 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

CARRIED

MOTION 15-02-115

MOVED by Councillor Braun

That second reading be given to Bylaw 984-15 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

CARRIED

MOTION 15-02-116

Requires Unanimous

MOVED by Councillor Driedger

That consideration be given to go to third reading of Bylaw 984-15 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 15-02-117 **MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 984-15 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

CARRIED

8. b) Bylaw 985-15 Fire Services

MOTION 15-02-118 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 985-15 being the fire services bylaw for Mackenzie County.

CARRIED

MOTION 15-02-119 **MOVED** by Councillor Paul

That second reading be given to Bylaw 985-15 being the fire services bylaw for Mackenzie County.

CARRIED

MOTION 15-02-120 **MOVED** by Councillor Derksen
Requires Unanimous

That consideration be given to go to third reading of Bylaw 985-15 being the fire services bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 15-02-121 **MOVED** by Councillor Knelsen

That third reading be given to Bylaw 985-15 being the fire services bylaw for Mackenzie County.

CARRIED

8. c) Policy ADM013 – Signing Authority for Volunteer Fire Fighters Remuneration

MOTION 15-02-122 **MOVED** by Councillor Bateman

That Policy ADM013 – Signing Authority for Volunteer Fire Fighters Remuneration policy be rescinded.

CARRIED

8. d) Policy ADM017 Years of Service Award Program for Volunteers

MOTION 15-02-123 **MOVED** by Councillor Bateman

That Policy ADM017 – Years of Service Award Program for Volunteers be amended as presented.

CARRIED

8. e) Policy EMR004 Level of Fire Service

MOTION 15-02-124 **MOVED** by Councillor Wardley

That Policy EMR004 – Level of Fire Service be approved as amended.

CARRIED

MOTION 15-02-125 **MOVED** by Councillor Bateman

That a letter be sent to the surrounding First Nations notifying them of the change in Policy EMR004 Level of Fire Service with a deadline of April 30, 2015 to enter into a Mutual Aid Agreement for Fire Services.

CARRIED

ENVIRONMENTAL SERVICES: **9. a) None**

OPERATIONS: **10. a) Policy PW003 Road Fencing**

MOTION 15-02-126 **MOVED** by Councillor Bateman

That Policy PW003 Road Fencing be rescinded.

CARRIED

MOTION 15-02-127 **MOTION** by Councillor Wardley

That Policy PW032 Road Fencing be referred to the Public Works Committee for review.

CARRIED

Councillor Jorgensen returned to the meeting at 10:53 a.m.

Reeve Neufeld recessed the meeting at 10:54 a.m. and reconvened the meeting at 11:10 a.m.

DELEGATIONS: 4. b) S/Sgt. Jeff Simpson and Cpl. Glen Regan, Fort Vermilion RCMP

S/Sgt. Jeff Simpson and Cpl. Glen Regan from the Fort Vermilion RCMP were present to discuss the RCMP priorities.

ADMINISTRATION: 13. d) Fort Vermilion RCMP – 2015-16 Priorities

MOTION 15-02-128 MOVED by Councillor Bateman

That Council set the following priorities for the Fort Vermilion RCMP for 2015-16:

1. Safe Roads
2. Drugs
3. Youth
4. Crime Reduction

and specifically addressing enhanced visibility in all Fort Vermilion School Division schools.

CARRIED

OPERATIONS: 10. d) Peace River Bridge Traffic Concern – Agricultural Implements

MOTION 15-02-129 MOVED by Councillor Bateman

That the County uses the following methods to educate the public regarding farm equipment safety on Alberta Highways:

- Install Magnetic Signs
- Information at the Agricultural Fair
- Information in the County Image
- Invite Department of Transportation representative to Ratepayer Meetings.

CARRIED

10. b) Policy PW014 Sale of County Gravel/Crusher Reject for Personal Use

MOTION 15-02-130 **MOVED** by Councillor Bateman

That Policy PW014 Sale of County Gravel/Crusher Reject for Personal Use be rescinded.

CARRIED

10. c) Policy PW039 Rural Road, Access Construction and Surface Water Management Policy

MOTION 15-02-131 **MOVED** by Councillor Wardley

That Policy PW039 Rural Road, Access Construction and Surface Water Management Policy be referred to Public Works Committee for review and input.

CARRIED

Reeve Neufeld recessed the meeting at 12:04 p.m. and reconvened the meeting at 12:48 p.m.

10. e) Spruce Road Project

MOTION 15-02-132 **MOVED** by Councillor Bateman

That Council move in camera at 12:53 p.m.

CARRIED

MOTION 15-02-133 **MOVED** by Deputy Reeve Sarapuk

That Council move out of camera at 1:28 p.m.

CARRIED

MOTION 15-02-134 **MOVED** by Councillor Derksen

That administration work with Ridgeview Construction to bring their construction work on Spruce Road in 2014 as per the Request for Proposals.

Councillor Derksen requested a recorded vote.

CARRIED UNANIMOUSLY

TENDERS:

6. a) 2015 Regravelling Program

Councillor Bateman declared herself in conflict and stepped out of the meeting at 1:29 p.m.

MOTION 15-02-135

MOVED by Councillor Knelsen

That the 2015 Regravelling Program Tenders be opened.

CARRIED

	Schedule A	Schedule B	Schedule C	Schedule D	Schedule E	Total
B. Hinson	\$203,000	\$176,000	\$234,000	\$277,500	\$26,000	\$916,500
Bateman Petroleum	\$199,500	\$332,000	\$225,000	\$180,000	\$24,000	\$960,500
Knelsen Sand & Gravel	\$247,170	\$176,640	\$236,400	\$279,000	\$22,000	\$961,410

MOTION 15-02-136

MOVED by Councillor Jorgensen

That the 2015 Regravelling Program Tender be forwarded to the Public Works Committee for review and recommendation to Council for award.

CARRIED

Councillor Bateman rejoined the meeting at 1:40 p.m.

Reeve Neufeld recessed the meeting at 1:43 p.m. and reconvened the meeting at 1:52 p.m.

DELEGATIONS:

4. a) Dan Hague, Investors Group Financial Services – AAMDC Councillor Pension Plan

ADMINISTRATION:

13. a) AAMDC Councillor Pension Plan

MOTION 15-02-137

Requires Unanimous

MOVED by Councillor Braun

That Mackenzie County participates in the AAMDC Councillor Pension Plan and retroactive option to the beginning of the term (November 2013) to be made available.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 2:27 p.m. and reconvened the meeting at 2:45 p.m.

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 983-15 Land Use Bylaw Amendment to Rezone Plan 8621301, Lot 1 & 2 and Plan 0520688, Block 1, Lot 4 (NW 01-104-18-W5M) from Agricultural "A" to Public Institutional District "P"(Bluehills Area)

MOTION 15-02-138

MOVED by Councillor Knelsen

That first reading be given to Bylaw 983-15, being a Land Use Bylaw amendment to rezone Plan 8621301, Lot 1 & 2 and Plan 0520688, Block 1, Lot 4 (NW 01-104-18-W5M) from Agricultural "A" to Public/Institutional District "P", subject to public hearing input.

CARRIED

MOTION 15-02-139

MOVED by Councillor Driedger

That first reading be given to Bylaw 986-15, being a Land Use Bylaw amendment to rezone Plan 0520688, Block 1, Lot 4 (School) (NW 01-104-18 W5M) from Agricultural "A" to Public/Institutional District "P", subject to public hearing.

CARRIED

FINANCE:

12. a) Policy ADM002 Vehicle Usage Policy

MOTION 15-02-140

MOVED by Councillor Driedger

That Policy ADM002 Vehicle Usage Policy be amended as presented.

CARRIED

12. b) Policy ADM051 Facility Rental

MOTION 15-02-141

MOVED by Councillor Wardley

That Policy ADM051 Facility Rental Policy be amended as presented.

CARRIED

12. c) Policy ADM055 Residential Rental to Employees Policy

Councillor Wardley declared herself in conflict and stepped out of the meeting at 3:08 p.m.

MOTION 15-02-142 **MOVED** by Councillor Braun

That Policy ADM055 Residential Rental to Employees Policy be approved as amended.

CARRIED

Councillor Wardley rejoined the meeting at 3:12 p.m.

12. d) Policy FIN024 Electronic Signatures

MOTION 15-02-143 **MOVED** by Councillor Driedger

That Policy FIN024 Electronic Signatures be amended as presented.

CARRIED

12. e) Sustainability Self-Assessment Questionnaire

MOTION 15-02-144 **MOVED** by Deputy Reeve Sarapuk

That the results of the Municipal Affairs Sustainability Self-Assessment Questionnaire be accepted for information.

CARRIED

12. f) Request to Waive Penalties – Tax Roll 075395

MOTION 15-02-145 **MOVED** by Councillor Derksen

That the request to waive two penalties on Tax Roll 075395 be approved.

CARRIED

ADMINISTRATION: **13. b) 2015 Ratepayer Meetings**

MOTION 15-02-146 **MOVED** by Councillor Knelsen

That the 2015 annual ratepayer meetings be held as follows:

- High Level Rural - June 9, 2015
- Zama - June 15, 2015
- Tompkins Landing - June 11, 2015
- La Crete – May 27, 2015
- Fort Vermilion – June 10, 2015

CARRIED

13. c) Fort Vermilion Recreation Board – Letter of Support

MOTION 15-02-147

MOVED by Councillor Paul

That a letter of support be provided to the Fort Vermilion Recreation Board for their grant application for the baseball diamonds.

CARRIED

13. e) Water North Coalition (ADDITION)

MOTION 15-02-148
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That Mackenzie County participates in the Water North Coalition and that Councillor Jorgensen and Councillor Knelsen be appointed to attend the Water North Coalition meetings.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 15-02-149

MOVED by Councillor Wardley

That the information/correspondence items be received for information.

CARRIED

MOTION 15-02-150

MOVED by Councillor Wardley

That administration requests a three year business plan from Mackenzie Housing Management Board.

CARRIED

Councillor Jorgensen left the meeting at 3:47 p.m.

Councillor Jorgensen returned to the meeting at 3:48 p.m.

Reeve Neufeld recessed the meeting at 3:52 p.m. and reconvened the meeting at 4:01 p.m.

**IN-CAMERA
SESSION:**

15. In-Camera Session

MOTION 15-02-151

MOVED by Councillor Jorgensen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:01 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

Councillor Knelsen stepped out of the meeting at 4:49 p.m.
Councillor Knelsen rejoined the meeting at 4:50 p.m.

Councillor Knelsen left the meeting at 5:06 p.m.
Councillor Jorgensen stepped out of the meeting at 5:06 p.m.

MOTION 15-02-152

MOVED by Councillor Wardley

That Council move out of camera at 5:08 p.m.

CARRIED

15. a) Legal – Legal Opinion Regarding Rural Addressing Signs

MOTION 15-02-153

MOVED by Councillor Bateman

That administration proceed with assigning an address to all rural developments, and use the provisions available to resolve all identified access issues, and that all costs associated with changing an addressing sign assigned to a non-compliant rural development be recovered from the subject landowner.

CARRIED

15. a) Legal – Legal Opinion Regarding Energy Fees Bylaw

MOTION 15-02-154

MOVED by Councillor Braun

That Bylaw 061/96 Energy Fees Schedule be rescinded.

CARRIED

15. a) Legal – Town of Rainbow Lake – Revenue Sharing Agreement

MOTION 15-02-155

MOVED by Councillor Bateman

That administration circulates the revised letter to Council regarding the revenue sharing agreement with the Town of Rainbow Lake.

CARRIED

Councillor Jorgensen rejoined the meeting at 5:10 p.m.

15. b) Labour – Fort Vermilion Recreation Board

MOTION 15-02-156

MOVED by Councillor Paul

That administration be authorized to release 10% of the operation funding to the Fort Vermilion Recreation Board.

CARRIED

MOTION 15-02-157

MOVED by Councillor Braun

That Councillor Wardley be appointed to the Fort Vermilion Recreation Board in an advisory role along with an administrative support member as required and that a letter be sent to the Board with a target date of June 30, 2015 to establish acceptable standards.

CARRIED

MOTION 15-02-158

MOVED by Councillor Derksen

That administration negotiates with Knelsen Sand and Gravel as discussed and report back to Council.

CARRIED

NEXT MEETING

17. a) Regular Council Meeting

DATES: Tuesday, March 10, 2015
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) **Adjournment**

MOTION 15-02-159 **MOVED** by Councillor Driedger

That the council meeting be adjourned at 5:12 p.m.

CARRIED

These minutes were approved by Council on March 10, 2015.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

